STANDARD OPERATING PROCEDURE FOR Ph.D. Registration, Coursework and Progress Monitoring

TRAT Exam
(2nd Saturday of January/July)



Declaration of TRAT result within 7 days & announcement of dates for coursework 45 days from TRAT result



Convene CRC meeting within 1 week for successful candidates to discuss research proposal & allocation of guide



Student registers by paying required fee within 12 days



Send offer of admission to candidates within one week from receiving name of successful candidates from CRCs



Receive the registration request of successful candidates from CRC



URCC sends list of registered candidates to all CRCs within 05 days



Commencement of Mandatory Course work (Research Methodology)



CRCs to constitute the RAC for each candidate & RAC recommends the courses to be taken by the candidate



Coursework exam in (August / February)



All candidates register for course work by filling a required format



CRC to forward the signed format of courses (including mandatory courses) allotted to each candidate to the URCC.



Submission and presentation of synopsis (within 01 year from the date of registration)



Approval of synopsis by CRC & BOS (within one month from presentation of synopsis)



Monitoring research scholar progress in every semester



CRC to submit progress report of each research scholar to the office of Joint Registrar (R & D)